

## Quality Exposition & Self-Audit



### Note to Reader

This document may be used by Customers as a substitute for their questionnaires / surveys to approve AJW Group as a supplier.

This pack is updated at least once a year and therefore the information contained herein is correct as of the review date of 23<sup>rd</sup> November 2020.

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## 1. Company Details

### 1.1 Overview

Company Name:	A J Walter Aviation Limited
Trading Name:	AJW Aviation
Group Companies:	AJW Technique AJW Leasing AJW Capital
Company Registration No:	699050
Registered Date:	21 <sup>st</sup> July 1961
SITA:	LGWJWCR
CAGE Code:	KB335
Dun & Bradstreet No:	217219161
CAA Known Consignor UAI:	GB/KC/01379-01
Year of Establishment:	1932
Type of Ownership:	Limited Company (Private)

### 1.2 Registered Address

The Headquarters  
Maydwell Avenue  
Slinfold  
West Sussex  
RH13 0AS  
United Kingdom

### 1.3 Additional Sites

AJW Aviation Singapore PTE Ltd 9 Tan Quee Lan Street Singapore 188098	AJW China 1225, 12 <sup>th</sup> Floor, 580 West Nanjing Rd Jing'an District 1225, 12th Floor, 580 West Nanjing Rd, Jing'an District, 200041, Shanghai, China
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1.4 Certificate of Incorporation



## 2. Quality Approvals

### 2.1 Approvals Held

#### 2.1.1 AJW Aviation

Standard	Original Approval	Current Approval	Certificate*	Expires
BS EN ISO 9001:2015	12 Sep 2006	19 Aug 2018	UK1792017-1	18 Aug 2021
EN9120:2018	12 Sep 2006	19 Aug 2018	UK1792017-1	18 Aug 2021
FAA AC00-56B	20 May 2003	19 Aug 2018	UK9000058	18 Aug 2021
ASA-100	26 Oct 2020	26 Oct 2020	17771020-3	25 Oct 2023

#### 2.1.2 AJW Aviation Singapore PTE Ltd

Standard	Original Approval	Current Approval	Certificate*	Expires
ISO 9001:2015	4 Apr 2012	10 Sep 2013	14882	9 Sep 2022
AS9120 Rev. B	24 Jun 2019	24 Jun 2019	522	23 Jun 2022
FAA AC 00-56B	24 Jun 2019	24 Jun 2019	522	23 Jun 2022
ASA-100	26 Oct 2020	26 Oct 2020	17771020-3	25 Oct 2023

#### 2.1.3 AJW China

Standard	Original Approval	Current Approval	Certificate*	Expires
ASA-100	26 Oct 2020	26 Oct 2020	17771020-3	25 Oct 2023

## 2.2. Memberships Held

- Aviation Suppliers Association Regular Member \*

\* All Certificates are available at <https://www.ajw-group.com/quality-and-certifications/>.

### 3. Contacts

#### 3.1 Company Contact Details

email	<a href="mailto:enquiries@ajw-group.com">enquiries@ajw-group.com</a>	email AOG	aog@ajw-group.com
Website	<a href="http://www.ajw-group.com/">http://www.ajw-group.com/</a>	Telephone AOG	+44 (0) 1403 798888
Telephone	+44 (0) 1403 798000	Mobile AOG	+44 (0) 7831 583205
Fax	+44 (0) 1403 710936 710934	Fax AOG	+44 (0) 1403

#### 3.2 Board Directors

Christopher Whiteside	President and Chief Executive Officer
Tom de Geytere	Chief Sales Officer
Ian Malin	Chief Financial Officer
Boris Wolstenholme	Chief Strategy Officer
Sajedah Rustom	CEO AJW Technique
Han-Ley Tang	Chief Information Officer
Barry Swift	Group Procurement Director

### 4. Facilities

#### 4.1 Facilities Size

120 000 square feet.

#### 4.2 Staff Levels

<b>Total Staff</b>	<b>240</b>
Inspection	22
Logistics	16
Management & Administration	58
Procurement	32
Sales & Repairs management	52
Technical & Compliance	10

## 5. Capability

### 5.1 Type of Business

The AJW Group is a dynamic, world-leading, independent specialist in the supply, exchange, repair and lease of airframe and engine spare parts. For further information visit [www.ajw-group.com](http://www.ajw-group.com).

### 5.2 Services Provided

AJW specialises in the supply, exchange, repair and lease of modern commercial aircraft spare parts including services in aircraft engines, consumables, total repair process management, power-by-the-hour and pool access, logistics, engineering and aircraft project management. Supported by an infrastructure of strategic spares hubs spanning the globe, AJW's 24/7/365 AOG and critical response service is highly regarded throughout the industry. For further information visit [www.ajw-group.com](http://www.ajw-group.com).

### 5.3 Product Lines

AJW companies hold significant core inventories for B737/B747/B757/B767/B777 and A320/A330/A340 family aircraft in addition to growing inventories for B777 & A330 aircraft. In total AJW holds over 450,000 line items in stock at any one time valued at US\$500m.

### 5.4 Main Customers

AJW companies provide support to more than 1000 airlines in 117 countries including: easyJet, Silk Way Technics, Boeing Commercial Airplanes, Azerbaijan Airlines, Lufthansa Technik, Aeroflot, Air Peace, Turka Hava Yollari Teknik, Air France, Rossiya Airlines, etc.

### 5.5 Key Partners

- Airlines such as: easyJet, Air New Zealand, Delta, Air Canada, Rossiya, Viva Aerobus;
- Maintenance providers such as: Delta Tech Ops, British Airways Engineering, Iberia Maintenance & Engineering and GAMECO;
- OEMs such as: Thales, Honeywell, Collins Aerospace, GKN Aerospace, Safran, Liebherr;
- Financiers such as: Seabury, GE Capital and HSBC.

## 5.6 Key Vendors

AJW companies manage a streamlined vendor supply chain of just over 120 primary repair workshops with a total of 725 approved facilities.

AJW spends over US\$260m annually on nearly 80,000 individual repair orders.

Quality, reliability and delivery underpin competitive pricing from such primes as AJW Technique, Hamilton Sundstrand, Honeywell Aerospace, Liebherr, Moog, Nordam, Rockwell Collins, Thales, Safran Group and Ametek Group.

## 6. Financials

### 6.1 Revenue

Over US\$450m per annum.

### 6.2 Trade References

#### B&H Worldwide Ltd

1 Saxon Way Trading Estate,  
Harmondsworth, West Drayton,  
Middlesex, UB7 0LW,  
United Kingdom

Contact: Geraldine Ewens  
Telephone: +44 (0)20 8827 0531  
email: [Gewens@bhworldwide.com](mailto:Gewens@bhworldwide.com)  
Fax: +44 (0)20 8476 8880

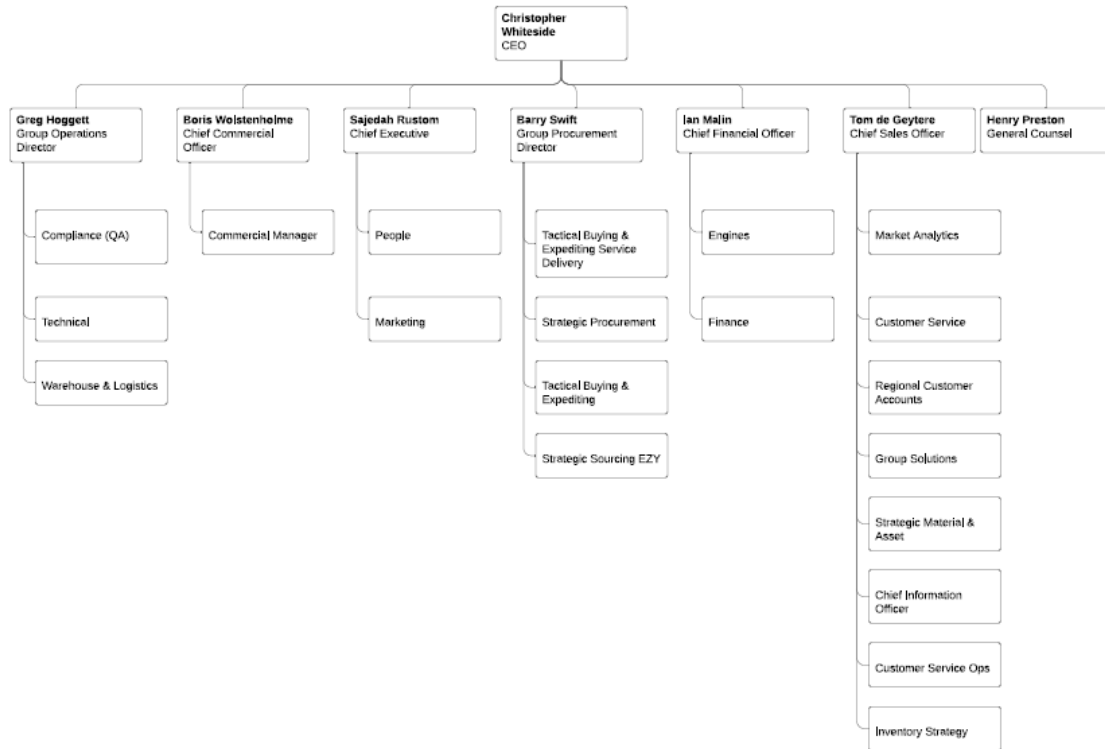
Oakenhurst Aircraft Services	
Claydons Lane, Rayleigh	Contact: Martin Sanderson
Essex, SS6 7UP,	Telephone: +44 (0)1268 741622
United Kingdom	Fax: +44 (0)1268 741650

Avtrade Ltd	
Concorde House,	Contact: Linda Tilbrook
Aviation Business Park, Albourne	Telephone: +44 (0)1273 857518
West Sussex, BN6 9EB,	email: <a href="mailto:linda.tilbrook@avtrade.co.uk">linda.tilbrook@avtrade.co.uk</a>
United Kingdom	Fax: +44 (0)1273 857595



## 7. Quality Management System Information

### 7.1. Organisation Chart



### 7.2. Internal Audit Programme

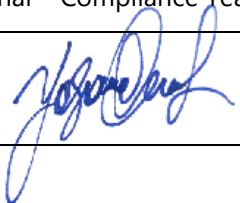
\* On request

### 7.3. External Audit Programme

Standard	Certifying body	Last audit date
BS EN ISO 9001:2015	Bureau Veritas	16/05/2019
AS9120 Rev B	Bureau Veritas	16/05/2019
FAA AC 00-56B	Bureau Veritas	16/05/2019
ASA-100	ASA	26/10/2020

## 7.4. Evaluation Questionnaire

**EXPLANATION:** This form is prepared as part of A J Walter Aviation Limited Quality Assurance - Supplier Audit function.

PART-1 GENERAL INFORMATION				
COMPANY NAME	A J Walter Aviation Limited		Years in Business	88
OWNERSHIP	AJW Holdings Limited			
REGISTERED ADDRESS	AJW Aviation Ltd, The Headquarters, Maydwell Avenue, Slinfold, West Sussex RH13 0AS, United Kingdom			
TELEPHONE	+44 1403 798000		Fax: +44 1403 710936	
E-MAIL	enquiries@ajw-group.com		SITA: LGWJWCR	
PRESIDENT	Christopher Whiteside			
ACCOUNTABLE MANAGER	Christopher Whiteside	E-mail:	<a href="mailto:enquiries@ajw-group.com">enquiries@ajw-group.com</a>	
QUALITY MANAGER	David Miret Mora	E-mail:	<a href="mailto:technicalcompliance@ajw-group.com">technicalcompliance@ajw-group.com</a>	
SALES MANAGER	Tom de Geytere	E-mail:	<a href="mailto:commercial@ajw-group.com">commercial@ajw-group.com</a>	
NATURE OF BUSINESS	<input type="checkbox"/> OEM <input type="checkbox"/> OEM Authorised Distributor <input type="checkbox"/> FAA Distributor <input type="checkbox"/> Dealer Accreditation <input type="checkbox"/> PMA		<input type="checkbox"/> EASA-21 <input type="checkbox"/> FAR-21 <input type="checkbox"/> ETSO <input type="checkbox"/> TSO <input type="checkbox"/> EASA-145	
QUALITY APPROVAL	<input checked="" type="checkbox"/> ISO 9001 <input checked="" type="checkbox"/> AS/EN 9120 <input checked="" type="checkbox"/> FAA AC 00-56 <input type="checkbox"/> AS/EN 9100 <input checked="" type="checkbox"/> ASA-100 <input type="checkbox"/> ISO 14001 <input type="checkbox"/> OHSAS 18001 <input type="checkbox"/> ISO 27001 <input type="checkbox"/> EASO 2000:2000			
DATE QUALITY SYSTEM ADOPTED	1990			
CERTIFIED BY:	Bureau Veritas & ASA			
DATE OF LAST RE-CERTIFICATION	13 <sup>th</sup> July 2018	CERTIFICATION NO	UK1792017-1	
TOTAL NO. OF EMPLOYEES	<b>240</b>	COMPLIANCE	<b>3</b>	
STORES INSPECTORS	<b>22</b>	WAREHOUSE	<b>50</b>	
SALES	<b>52</b>	ADMINISTRATION	<b>113</b>	
Number of Certifying Staff who is authorised to certify products?	Nil – AJW Aviation do not hold a Part 145 approval. AJW are stockists and distributors and not approved to repair and certify aerospace products. We do however manage this service, by using approved repair stations to recertify products after test/inspection, repair, overhaul or modification.			
COMPLETED BY (Name & Position)	Yasar Onal – Compliance Team Leader			
Signature/Date			23 <sup>rd</sup> November 2020	

<b>PART-2</b> (please tick-off $\checkmark$ appropriate box)			
<b>2.1 QUALITY SYSTEM</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.1.1 Do you have established Quality System and an approved Quality Manual? Current revision No QM1 v9 Revision Date: Jun 2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.2 Is your "Quality Manual" available to view?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.3 Is the quality system documentation kept current and readily available to employees, customers, auditors or designee(s)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.4 Does quality system includes a program by which the accreditation organization is notified of any significant changes to the quality system and that a written approval is received for the changes prior to implementation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.5 When deficiencies are discovered, are they recorded and monitored to prevent recurrence?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.6 Is the quality assurance program working to identify weaknesses and to correct them within the system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.7 Is the relevant information on corrective actions submitted for Management's review?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.8 Does the <b>QUALITY MANUAL</b> include detailed description of:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- The organization and relationships of the Quality Dep. to the rest of the organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- The assignment of the personnel by title, for specific functions within the quality system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- The revision control system for the quality system documentation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Record keeping system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Training requirements and records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Shelf life control system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Control of incoming discrepant parts and supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Receiving inspection procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Test and inspection equipment calibration program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Purchasing process procedure?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Record of approved sub-contractors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Part identification system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Environmental control?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Inspection stamps control?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- A process of identifying, handling, documentation and shipping of Hazardous materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.9 Is there an established documented self-audit/evaluation program which identifies who within the company is responsible for conducting self-audits, the frequency of audits, audit documentation and corrective action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.10 Is there written procedure for review of contracts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>2.2 FACILITIES</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.2.1 Do you maintain warehousing facilities for stocking and distribution of civil aeronautical parts?	✓		
- If "Yes", state the location and address: AJW Aviation Ltd Maydwell Avenue Slinfold West Sussex RH13 0AS United Kingdom			
- Area in sq. ft.: 120,000			
- Aircraft type(s): Airbus, Boeing, ATR and Embraer			
- Engine type(s): CF6-80; CFM56-3/5/7; V2500; RB211; PW4000			
2.2.2 Do storage areas provide:			
- Adequate space and appropriate racks to prevent damage or mishandling?	✓		
- Adequate security from unauthorized access?	✓		
- Segregation of aircraft from non-aircraft functions?	✓		
- Segregation of serviceable parts from non-serviceable parts?	✓		
- Adequate storage conditions for ESDS parts and DG parts and provide segregation of DG parts?	✓		
- Humidity, temperature and lighting control?	✓		
<b>2.3 TRAINING and AUTHORISED PERSONNEL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.3.1 Are personnel who perform inspection, shipping and receiving functions properly trained?	✓		
- Are inspection personnel trained for packing and handling of hazardous/dangerous and non-hazardous/dangerous products?	✓		
2.3.2 Are inspection personnel properly authorized?	✓		
2.3.3 Are both formal classroom and on-the-job training documented and maintained?	✓		
2.3.4 Is a roster of personnel authorized to perform inspection functions maintained?	✓		
<b>2.4 PROCUREMENT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.4.1 Does the system assure that parts procured conform to the documentation requirements of approval standards (FAA/ASA/EASA etc.)?	✓		
2.4.2 Does the system assure that parts conform to the customer's purchase request and those deviations are disclosed and approved by the customer?	✓		
2.4.3 Does the system require the distributor to maintain a list of approved suppliers and a quality history for each source?	✓		
2.4.4 Are approved supplier/subcontractors monitored and audited per defined interval?	✓		
2.4.5 Does the distributor's quality system assure that parts procured for sale:			
- Which are known to have been subjected to conditions of extreme stress, heat or environment are identified?	✓		

- That all represented Airworthiness directives (AD's) which have been accomplished are documented?	✓		
- That are identified as overhauled, repaired or modified have all the appropriately signed and dated documentation?	✓		
<b>2.5 RECEIVING INSPECTION</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.5.1 Does the inspection program include:			
- A check for obvious physical damage?	✓		
- Verification that all appropriate plugs and caps are properly installed?	✓		
- Verification of part number, serial number, model number, etc. to ensure they match the documentation?	✓		
- Verification of quantity, part numbers or noted substitution, to ensure they match the purchase order?	✓		
- Verification that all appropriate documentation is on hand and properly completed and signed?	✓		
2.5.2 Does the inspection system include a procedure for receiving aircraft fasteners?	✓		
2.5.3 Is there a procedure for reporting unapproved parts in accordance with FAA AC 21-29?	✓		
2.5.4 Is there an accountability system in place to control stamp issuance, usage and replacement?	✓		
2.5.5 Does the system include an inspection program for new standard parts?	✓		
2.5.6 Are the results of inspection documented, for how long?	✓		
2.5.7 Are the inspected items properly segregated from material awaiting inspection?	✓		
2.5.8 Is the inspected material adequately identified for acceptance or rejection?	✓		
<b>2.6 MEASURING AND TEST EQUIPMENT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.6.1 Does the distributor have an effective calibration program for test equipment?	✓		
2.6.2 Is a system in place to assure documentation of current calibration status for each tool?	✓		
2.6.3 Are adequate environmental controls used for storage of measuring and test equipment?	✓		
<b>2.7 MATERIAL CONTROL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.7.1 Is material handled in an appropriate manner and is the material protected from damage & deterioration?	✓		
2.7.2 Is batch/lot control maintained for parts so identified by the manufacturer?	✓		
2.7.3 Is there a system in place for recall control which ensures that parts shipped can be traced and recalled?	✓		
2.7.4 Whenever practical, is material stored & delivered in the manufacturer's original packaging?	✓		
- Does the system require the use of ATA specification 300 packaging, an equivalent packaging to ATA 300 or customer specified packaging?	✓		
2.7.5 Does the system specify material control requirements for material subject to damage by electrostatic discharge?	✓		
2.7.6 Does the system assure that serviceable parts/components are adequately protected against the environment?	✓		

2.7.7 Does the system assure that no part number ambiguity exists?	✓		
2.7.8 Does a closed loop system exist to implement corrective action following detection of substandard or non-conforming parts?	✓		
2.7.9 Are aircraft parts being segregated from non-aircraft parts?	✓		
2.7.10 Is there a documented procedure in place to mutilate scrapped parts?	✓		
- Does the system require records and documentation to be kept on all serialized scrapped parts?	✓		
- Does the distributor maintain records and documentation?	✓		
- Does the distributor impose their scrap requirements on their contractors?	✓		
2.7.11 Does the distributor have a system to control parts that have been materially misrepresented?	✓		
- Is the distributor notifying the customer and the accreditation organisation when the distributor ships parts that are materially misrepresented?	✓		
- Is the distributor notifying the sender when distributor receive parts that are materially misrepresented?	✓		
2.7.12 Do you have AOG desk?	✓		
- If 'NO' how do you handle a customer's AOG request? .....			
- If 'YES' who prepares/signs the certificate? State the names and titles of the signatories Not authorized to prepare and sign release certificates (FAA 8130-3; EASA Form1, etc.).	✓		
<b>2.8 SHELF LIFE CONTROL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.8.1 Does the distributor have a system for identifying and controlling shelf life limited parts?	✓		
2.8.2 Does the system specify following material handling/ packing/preserving/control and delivery requirements:			
- Rubber products?	✓		
- Composite materials?	✓		
- Chemicals and oils?	✓		
- Aircraft tyres?	✓		
- Material subject to damage by electrostatic discharge?	✓		
- Other products with shelf lives?	✓		
<b>2.9 CERTIFICATION AND RELEASE OF MATERIAL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.9.1 Does the system provide for the issuance of a certified statement disclosing that the material or parts were or were not:			
- Subjected to conditions of extreme stress, heat or environment;	✓		
- Obtained from the Government or military services.	✓		
2.9.2 Is a signed document from an EASA/JAA/FAA approved repair station or air carrier provided for each serviceable part indicating the part is serviceable?	✓		

2.9.3 Can the distributor trace parts in its system to either the source of production or to a EASA/JAA/FAA certificate holder?	✓		
2.9.4 Does the quality system have a procedure for accountability when copies are made for re-distribution shipments and approval tags are copied?	✓		
<b>2.10 SHIPPING</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.10.1 Does the quality system require shipments in ATA-300 containers or equivalent as appropriate for the unit being shipped, or as specified by the customer?	✓		
2.10.2 Does the quality system provide for a visual inspection of all items and accompanying documentation prior to shipping? Does the inspection include:	✓		
- A check for any obvious physical damage?	✓		
- Verification that all appropriate plugs and caps are properly installed?	✓		
- Verification of part numbers, (including dash numbers & letters), model numbers, serial numbers, etc., to ensure items being shipped match the accompanying documentation?	✓		
- Verification of part numbers, (including dash numbers & letters), model numbers, serial numbers, etc., to ensure the items being shipped match the customer's request/purchase order?	✓		
- Verification of packing slips to ensure it contains all the information required by the customer?	✓		
- Verification that shipping containers and packaging used are appropriate for the items being shipped?	✓		
- Verification that all appropriate documentation (maintenance release, material certification, traceability documents, etc.) are at hand, properly completed, and signed?	✓		
<b>2.11 CUSTOMER SATISFACTION</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.11.1 Do you have customer satisfaction analysis programme?	✓		
2.11.2 Do you evaluate customer feedback and take action if necessary?	✓		
2.11.3 Does management reviews customer feedback periodically and implement changes as necessary?	✓		
<b>2.12 RECORDS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.12.1 Does the record system require record retention for at least 7 years from the date of sale to the customer?	✓		
2.12.2 Does the quality system include a system governing the storage, distribution and retrieval of documents confirming the physical and chemical properties of fasteners and raw stock materials?	✓		
2.12.3 Are records confirming fastener integrity required to be maintained for 7 years?	✓		
2.12.4 Does the system require all life-limited parts have records confirming life-limited status?	✓		
2.12.4 Are records protected against damage, alteration, deterioration and loss?	✓		
<b>2.13 TECHNICAL DATA CONTROL</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.13.1 Does the quality system provide for maintaining technical data in a manner which ensures such data is up-to-date and accessible?	✓		
2.13.2 Is there a list of regulatory authority publications and standards held and maintained?	✓		
2.1.9 Is there master listing that identifies the current revision status of all controlled documents?	✓		

2.13.3 Are the above publications available for reference to concerned staff?	✓		
2.13.4 Are adequate documentation viewing and printing devices available?	✓		
<p>General comments:</p> <p>All certificates are available from <a href="https://www.ajw-group.com/quality-and-certifications/">https://www.ajw-group.com/quality-and-certifications/</a>.</p> <p>AJW Aviation is not a repair station therefore we do not hold any EASA/FAA approval and we do not issue any release certificate (EASA Form1/FAA8130).</p> <p>The release documents provided with the parts are obtained from our approved suppliers/vendors list in compliance with the customer requirements.</p> <p>In appendix are samples of the documents that AJW Aviation can issue.</p>			



## 8. Sample Documents

### 8.1. ATA Spec 106 Material Certification Form


+44 (0) 1403 798000  
[www.ajw-group.com](http://www.ajw-group.com)  
 enquiries@ajw-aviation.com



1. ATA SPEC 106 MATERIAL CERTIFICATION FORM					
2. Seller's Name: A J Walter Aviation Limited			3. EX ESN		
4. Organisation: A J Walter Aviation Limited			Phone #: +44 (0) 1403 798000		
Address: The Headquarters Maydwell Avenue West Sussex Slinfold RH13 0AS United Kingdom			Fax #: +44 (0) 1403 710936		
			SITA/Wire Code: LGWJWCR		
			Status: Distributor / Stockist		
			Certificate type and #:		
5A. Seller's Contract#:			5B. Buyer's PO#:		
6. Item	7. Description	8. Manufacturer & Part Number	9. Qty	10. Serial/Batch#	11. Status
12A. Remarks:					
TSN:		CSN:		(applicable for LLP's)	
On the basis of information obtained from the supplier in block 12B the above referenced part(s) was/were not obtained from any Government or Military source or involved in any accident or incident and was/were not subjected to severe stress or heat or immersed in salt water.					
12B. Obtained from			12C. Last certified agency		
13. New parts / Material verification THE FOLLOWING SIGNATURE ATTESTS THAT THE PART(S) OR MATERIAL(S) IDENTIFIED ABOVE WAS (WERE) MANUFACTURED BY A PRODUCTION APPROVAL HOLDER (PAH) OR TO AN INDUSTRY COMMERCIAL STANDARD.			17. Used, Repaired or Overhauled parts verification THE FOLLOWING SIGNATURE ATTEST THAT THE DOCUMENTATION SPECIFIED ABOVE OR ATTACHED IS ACCURATE WITH REGARDS TO THE ITEM(S) DESCRIBED.		
14. Signature			18. Signature		
15. Name		16. Date		19. Name	
				20. Date	

NOTICE: The above signature binds the seller and the signer to the accuracy of the information provided in the form. Should the information provided in this form contain inaccuracies or misrepresentations, the signer and seller may be liable for damages.

## 8.2. Product Specification Certificate



+

**SHIPPING ADDRESS**

A J Walter Aviation  
The Headquarters  
Maydwell Avenue  
Slinfold  
West Sussex  
RH13 0AS, UK

**Product Specification Certificate**

Certificate No:

Certificate Date:

**Original**

**Bill To:**

**Ship To:**

Customer PO	Customer PO Date	Advice Note No.	SO Number	Sales person

Part No.	Description	Cond	Qty	Control No	Serial No	Incoming Cert

The supply of these commodities is subject to the Export Control Policies of the United Kingdom, the European Union and the United States of America; disposal contrary to these regulations is prohibited.

THE ABOVE PRODUCT(S) ARE SUPPLIED IN ACCORDANCE WITH THE CUSTOMER PURCHASE ORDER.  
THE SELLER MAKES NO INDEPENDENT REPRESENTATION THAT THE PRODUCT, WHERE APPLICABLE, IS AIRWORTHY, OR THAT IT IS ACCEPTABLE FOR INSTALLATION ON AN AIRCRAFT. THESE DETERMINATIONS ARE TO BE MADE BY THE INSTALLER, BASED ON AN INSPECTION OF THE PART AND OF ANY DOCUMENTATION THAT HAS BEEN PROVIDED.

Signed: \_\_\_\_\_

QDoc56 v3

## 8.3. IBMS Manual table of contents (signed by Compliance Team Leader)

### Integrated Business System Manual



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Compliance Team Leader